

Privacy Policy - Effective: 15th July 2026

About Us

“We”, “us” or “our” means Sawtell Catholic Church/Parish Office, with its principal place of business located at Unit 1, 44 Boronia St, Sawtell NSW 2452.

About This Privacy Policy

Your privacy is important to us, so we’ve developed this Privacy Policy, which explains how we collect, use, and disclose your personal information. We collect personal information when you use our website(s), mobile apps, and other online and offline products, services and experiences (collectively, the “Services”). Please take a moment to read through this Policy in its entirety.

If you have any questions, concerns or complaints regarding this Privacy Policy or how we use your personal information please contact us via e-mail at admin@mhocsawtell.org.au or telephone 02/6658 3544.

What Personal Information We Collect and How We Collect It?

We collect personal information that you provide directly to us:

Contact information. If you sign up to receive our newsletter, emails, or text messages from us, we will collect your name, email address, mailing address, phone number, and any other information needed to contact you about the Services.

Payment information. We will never ask you for payment via email or SMS. It will only ever be via bank transfer (that you control), cash in Church or at the office or the tap and pay machine in the Church.

Survey information. You may provide us with other personal information when you fill in a form, respond to our surveys or questionnaires, provide us with feedback, participate in events, or use other features of the Services.

How We Use Your Personal Information?

We use the personal information we collect for the following reasons:

To send you our newsletter, or other information or marketing about our Services that you think may be of interest to you.

To reply to your questions, inquiries, or customer service requests or to send you notices, updates, security alerts, or support and administrative messages.

To provide you with information about the Services that you request from us or which we feel may interest you.

To monitor and analyse trends, usage and activities in connection with our Services and to improve the Services.

To facilitate events, rosters and promotions, and to process responses (RSVP’s).

To detect, investigate and prevent fraudulent transactions and other illegal activities on the Services and to protect the rights and property of us and our parishioners.

To carry out our obligations arising from any contracts entered into between you and us, including for billing and collection.

How We Share Your Personal Information?

We don't share your personal information. We will not sell it on to another party.

We may be legally required to disclose or share your personal information without your consent in some circumstances, for example to comply with a court order or law enforcement. In such circumstances, we will only disclose your personal data if we have a good-faith belief that such sharing is required under applicable legal obligations.

Your Marketing Choices

When you sign up to receive important church notices, event information, our Bulletin or any newsletter you may unsubscribe through a link we include on messages we send you. You can also ask us to stop sending you marketing messages at any time by contacting us at: admin@mhocsawtell.org.au or by telephone 02/6658 3544.

Retention of Your Data and Deletion

Your personal information will not be kept longer than is necessary for the specific purpose for which it was collected.

When we decide how long we will keep your information we consider the amount, nature, and sensitivity of the personal information, the potential risk of harm from unauthorized use or disclosure, why we need it, and any relevant legal requirements (such as legal retention and destruction periods).

The foregoing will, however, not prevent us from retaining any personal information if it is necessary to comply with our legal obligations, in order to file a legal claim or defend ourselves against a legal claim, or for evidential purposes.

Changes to This Privacy Policy

From time to time, we have the right to modify this Privacy Policy. We're likely to update this Privacy Policy in the future and make changes. Please come back and check this page from time to time for the latest information on our privacy practices.

Contact Us

If you have questions or concerns about the information in this Privacy Policy, our handling of your personal information, or your choices and rights regarding such use, please do not hesitate to contact us at:

Sawtell Catholic Church – Parish Office
Unit 1, 44 Boronia Street
Sawtell NSW 2452

admin@mhocsawtell.org.au
Telephone: 02/6658 3544